

BUTTERFIELD ESTATES HOMEOWNERS ASSOCIATION
GENERAL SESSION MEETING MINUTES
JULY 24, 2019
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BOARD MEMBERS PRESENT: Margit Lippel – President
Kristan Stacey-Graf – Vice President
Dennis Gierman – Secretary
Shannon Milliken – Treasurer

BOARD MEMBERS ABSENT: Gabriel Quihuiz – Member-at-Large

MANAGEMENT REPRESENTATIVE: Marc Murano, CMCA®
Keystone Pacific Property Management, LLC

ITEMS DISCUSSED IN EXECUTIVE SESSION – JULY 24, 2019

- The June 26, 2019 Executive Session minutes were approved.
- Homeowner Hearings – Appropriate actions were taken.
- Homeowner Requests – Appropriate actions were taken.
- Delinquency Report – Appropriate actions were taken.
- Patrol Contract Negotiations and Proposals – The Board approved to terminate Nordic Security and approve the contract with Paez Patrol.

GENERAL SESSION

CALL TO ORDER - The meeting was called to order by the Board President at 7:32 P.M. at the Community Clubhouse located at 24599 Maitri Road, Corona, CA

I. ELSINORE VALLEY MUNICIPAL WATER DISTRICT PRESENTATION

II. HOMEOWNER FORUM – Twelve (12) homeowners were present for open forum and topics of discussion included home paint colors, landscaping, tree maintenance, and patrol.

III. CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items from the consent calendar without further discussion. Motion carried 4/0

A. Approval of Minutes – RESOLVED, to ratify the action taken and approve the minutes from the June 26, 2019 General Session Board Meeting

B. Architectural Submittal Report – RESOLVED, to accept the Architectural Submittal Report showing all architectural applications submitted between 6/19/19-7/17/19.

C. Financial Statement – RESOLVED, to accept and acknowledge copy of the June 30, 2019 financial statements, as well as, associated Board correspondence in accordance with AB 2912, as submitted.

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IV. UNFINISHED/NEW BUSINESS

A. Landscape Proposals – A motion was made, seconded and carried to approve the three proposals submitted by Bemus Landscape for the following projects as outlined below. Motion carried 4/0

Proposal #	Vendor	Scope of Work	Cost
101511	Bemus Landscape	Mulch + 10 - 1 gal. Vinca Major installed	\$177.84
102428	Bemus Landscape	Pruning of Sycamore trees	\$3,172.05
79639	Bemus Landscape	Cool Season Pruning	\$6,843.80

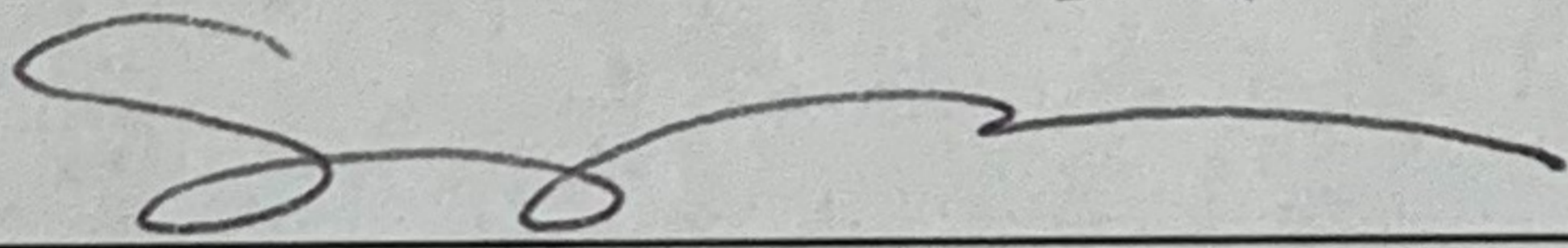
B. Security Reports and Camera Committee – A motion was made, seconded and carried to create a Security Committee and appoint Director Stacey-Graf as the committee Chairperson and appoint Director Milliken to the committee, both with 12 month terms or until 7/24/20. Motion carried 4/0

C. Common Area Maintenance – The Board directed management to obtain three proposals for landscape maintenance service contracts.

D. Next Meeting Date – The next regular meeting date is scheduled for Wednesday, August 28, 2019 at 6:30 P.M. for Executive Session and 7:30 P.M. for General Session.

V. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:41 P.M.

ACCEPTED:  DATE: 9/20/19